

Minutes of Committee Meeting

Asset Management Committee

3:00 PM July 27, 2004

Park City, Utah

Attendance:

See list attached.

General Items for the Record:

1. TRB Report: Claire

- Annual meeting sessions are charged to the lead committees, so that other partners can build on others. Average rule is 2.2 sessions per committee.
- Annual meeting will be in the Shoreham in January.
- Review of papers process has been moved into TRB (no outside contractor), so it will be different.
- Next year's mid-year will be in Boston with about 40 committees. What is here (in Utah) plus Marine, Intermodal and other Data committees.
- TRB is trying for a three-year plan for mid-year meeting.
- Best paper award will be made this year.

2. Chair's announcements: Sue

- Please get comments on the January meeting minutes back to Sue.
- We're now a full committee. Membership has changed, but friends are encouraged.
- Omar is the keeper of the committee website. TRB is trying to help more in communication.

Committee Business

1. A proposal for joint session was made by the Taxation and finance Committee for this or next year. Linking debt use to the direction of the agency and the appropriate use of economic tools may be a topic of interest. Will and Doyt will work with Jen for a 2006 proposal.
2. Kirk Steudle, Deputy Director of MDOT and Chair of the AASHTO Subcommittee on Asset Management, joined via phone reporting on the activities of the AASHTO subcommittee.

- First meeting in last May. Tried to review the AASHTO plan. Lou Adams of NY updated the committee plan.
- Next meeting is in Philly as part of AASHTO annual meeting. At that time the new plan will be reviewed.
- Focus is on the state of the practice. Don't really know what that means.
- September 7 & 8 in DC will be a peer review session.
- They want to be a part of the next national workshop. Francine will take the lead in coordination.
- Joint TRB/AASHTO meeting would be of benefit. Boston seems like a good time. Investment decision-making is a tentative topic for next summer.
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3. Bob Johns TRB section chair report

- Asset management across the modes is a cross-cutting topic for the 2005 annual meeting. Katie Turnbull
- Workshops are still possible for the summer 2005 mtg.

4. Annual meeting:

- Tim Lomax will coordinate paper review.
- Workshop before the meeting will focus on location mgt. systems. It will be less than a full day. Contact Tim with ideas. The focus is state of the practice and then showcase of practice and research needs.
- Mike Markow produced a call for papers related to economic analysis.
- Of the original topics that had been discussed, we will drop the technology group and focus on training. Omar, Doyt and Ernie will produce a speaker program by October 1 and perhaps do a reference on what training sessions are available.
- Topics to be developed for the annual meeting will include:
 - Asset management and economic and analysis
 - Training
 - Cross modes
 - Asset mgt and decision-making.
- Cross-cutting topics, refer to Bob Johns report:
 - Need to find a theme to bring the whole together.
 - NY/NJ port is a possible multi-modal agency.
 - Sue will contact Katie. Will, James, and Tom will work with Sue on this issue.
- Presentations at the committee meeting should be short, no more than 10 minutes.

- Perhaps go to some other committees related to our field. Asset Management data collection guide (James).

5. NAMTEC will meet in Boston. Jack Stickel

- Reauthorization and changes in data needs.
- Exploring how to better communicate among the data committees.
- Communication of data to users.
- Quality of research is an issue. They have a committee.
- Issues related to TAM for next meeting.
 - Location referencing
 - Technology data integration and security and confidentiality.
 - Managing publications on the web.
 - Search engines.
 - Graphic information presentation related to performance measures and data.

6. Opportunities to interact with other organizations.

- Doug Lee (economics committee) focus is on simple economic tools. Basic information needed for asset management. Perhaps a tutorial for basics in econ analysis. Overlaps with Eric Gabler's role.
- Tom Maze (Transit Technology) Issues covered are very related to TAM. Life-cycle costs, etc.
- Katie Zimmerman (pavement mgt.) International meeting in Brisbane.
- Doyt Bohling (maintenance) preserving the system is the big issue.
- Francine (strategic mgt.) CEO turnover.
- Omar (data needs for TAM) the guide is a product.
- Performance measurement committee is another group.
- Adjo ASCE group. 2006 meeting in Chicago.

7. Katie Zimmerman reported on the planning for the next national conference. After discussion, the committee supported the recommendations as reported below:

- Survey of states with 25 responses, and the committee recommendations based largely on that survey
 - Length: 2.5 DAYS ending at noon. Tuesday thru Thursday.
 - Date and location: Do not link to other conferences. November or early December. One meeting in Mid-America with easy access. TRB will be asked for location

input. Kansas City, Dallas, Bloomington were mentioned as possible sites.

- Structure: Offerings for different people with different interests, but no formal tracks. Do have facilitated discussions with strong facilitators and themes. Workshops supported for simple topics with hands-on learning. Focus should be practical rather than theoretical. Mix tried and true, leading edge and bleeding edge. Don't have specific focus on education but use real experience to teach. Putting theory into practice will be the organizing theme. Use real world examples of good practice. Have a call for presentation abstracts. Make the proceedings useable.
- Attendees: Strive for more private sector participation. Broaden the request for abstracts to promote wider involvement.
- Future actions:
 - Get a planning committee together.
Katie, Francine, James, UTAH DOT, Herald, Ralph.
 - Find location and date
 - Get the invites out

8. Strategic planning process.

- Develop a process for use at the annual meeting to do a plan for the future activities of the committee when more people can take part. Look at the words of the management and leadership section to stay in alignment. Sue, Tom and Mike will do this. Sue will try to get a state person to take part.

Other Business

The members and friends present shared their recent activities in asset management.